The Educational Institute of Scotland Commercial Insurance Policy Summary

This is a summary of Your The Educational Institute of Scotland Commercial Insurance Policy and does not contain the full terms and conditions of the cover, which can be found in the policy documents

It is important that you read the policy documents carefully when you receive them

Name of the insurer

The insurer of the policy is Aviva Insurance Limited, Registered in Scotland No. 2116 Registered office: Pitheavlis, Perth, Scotland, PH2 0NH. Member of the Aviva Group, Authorised and regulated by the Financial Services Authority

Key Covers, Features and Exceptions

This summary provides an overview of the key covers, features and exceptions available within the policy

If you have selected any of these covers they will be itemised in your schedule and full cover details will be set out in your policy booklet

Duration of Policy

The policy will remain in force for 12 months from the date of commencement, or as otherwise shown on your Policy Schedule

Right of Cancellation

We may cancel this policy by sending thirty days notice to your last known address

If you do not pay the premium (or any part of the premium under any relevant instalment agreement) by the due date, we may cancel-your policy with effect from the beginning of the period for which a payment has not been paid.

A full explanation of the cancellation rights can be found in the policy booklet

Our Service to You

We hope that you will be very happy with the service we provide

However, if for any reason you are unhappy about this, we would like to hear from you

In the first instance, please contact your insurance adviser or usual Aviva point of contact

Full details of our complaints procedure will be set out in your policy booklet

We are covered by the Financial Ombudsman Service. If you have complained to us and we have been unable to resolve your complaint, you may be entitled to refer it to this independent body. The Financial Ombudsmen Service is available to individuals, certain small businesses, charities and trusts

Financial Services Compensation Scheme

We are covered by the Financial Services Compensation Scheme ("FSCS")

If we were unable to meet our obligations you may be entitled to compensation from the scheme, depending on the type of insurance and circumstances of any claim

Cover, Features and Benefits	Exceptions and Limitations
Loss or damage to Personal Effects caused by Fire or Theft whilst at any premises owned by The Educational Institute of Scotland and any school or educational establishment in Scotland. Any accident or misfortune while the member is in the course of their duties including voluntary duties associated with school activities	Please refer to the Teachers Personal Effects section of your policy booklet Loss or damage caused by washing, cleaning, dyeing or alteration, restoration, repair, maintenance or moth, vermin, frost or confiscation or detention by Customs or other officials Loss or damage caused to musical instruments whilst in transit unless they are in their containers or motor vehicles, caravans, trailers, aircraft or parts thereof or contact lenses or livestock. Wear and depreciation. Mechanical or electrical defect. Loss or damage occurring at a members home. Loss of Money by theft or attempted theft occurring during the hours when the premises are normally closed for business, unless by forcible or violent entry from a locked safe, locked drawer, locked desk or locked cupboard.
 Riot, Civil Commotion and Malicious damage to Your Motor Vehicle Damage to Your Motor Vehicle as a result of impact by any vehicle where the driver and/or vehicle is unknown and is unable to be traced. occurring within the boundaries of any educational establishment and/or adjacent official car park and whilst the member is officially attending that establishment. 	 Please refer to the Motor Vehicle section of your policy booklet The Excess. Any loss that is more specifically Insured or recoverable under a motor policy. Wear, tear, depreciation, mechanical or electrical breakdown. Any depreciation in the market value of a Motor Vehicle. Any loss of use, compensation or consequential loss. Loss or damage due to theft or attempted theft from or of the Motor Vehicle. Impact where You are responsible for the damage to Your Motor Vehicle.

Cover, Features and Benefits	Exceptions and Limitations
Personal Accident Cover Any Insured Person suffers bodily injury caused by accident resulting solely and independently of other causes in: • death • total and irrecoverable loss of sight in one or both eyes or loss of one or more limbs • permanent and total disablement (other than by loss of limbs or sight) which, after • 104 weeks from the date of injury prevents any insured person from following engaging in or giving attention to usual profession or occupation.	Please refer to the Personal Accident Section of your policy booklet suicide or attempted suicide or wilful exposure to danger (except in an attempt to save human life), or due to, contributed to, or accelerated by venereal infection. Iflying or other aerial activities except while travelling in an aircraft as a passenger not as pilot or aircrew nor for the purpose of undertaking any trade or technical operation in or on the aircraft. accidents occurring while any insured person is engaged in mountaineering or rock climbing ordinarily necessitating the use of ropes or guides or potholing or engaged in or practising for speed or time trials sprints or racing of any kind (other than on foot) under the influence of intoxicating liquor or drugs (other that drugs taken under medical supervision and not for the treatment of drug addiction) pregnancy or childbirth We do not insure any person against permanent and total disablement caused by or resulting from alcoholism